For Review and Approval

**HOSPICE PEI Board Meeting Minutes**

**Post AGM Meeting June 26 2019**

**Present:** David Webster, Grant Sweet, Dan Doran, Lorna Jenkins, Maria Sanderson, Kim Monteith, Jessie Sampson, Michelle MacDonald, Tara Laura Lee Noonan, Nancy MacRae Nancymarie Arsenault (Executive Director)

1. **Welcome** David welcomed everyone to the meeting.
2. **Review of Agenda:**   **Motion:** To approve the agenda. Moved by Lorna/ Seconded by Jessie/All approved/ Carried
3. **Selection of Officers:**    
   The members nominated David to continue in his role as Chair and nominated Jessie to be Vice Chair for when David was absent.  
   **Motion:** To appoint David as Chair and Jessie as Vice Chair. Moved by Laura Lee/ Seconded by Kim/ All approved/ Carried
4. **CHPCA and Seniors Secretariat Representatives:**Laura Lee offered continue to serve as the representative on the CHPCA Board finishing year two of a two-year term, and Lorna offered continue to serve as the representative on the Seniors Secretariat Board for another two-year term.

**Motion:** T*o* accept and approve Laura Lee and Lorna as representatives for both the CHPCA and Seniors Secretariat Board. Moved by Jessie/ seconded by Tara/ All approved/ Carried

1. **Board Meeting Schedule and ED Compliance Reporting Schedule:**Nancymarie and David will develop a compliance reporting schedule and David will send out a doodle pollto schedule meetings for the next year. It was agreed that all day meetings for all the meetings were no longer necessary and we would move to evening meetings.
2. **New Ends statements Bylaws and Policies  
   Action** Nancymarie will update and make all changes for Board packages, website and other Hospice materials immediately.
3. **Adjournment**